



**STATE OF MONTANA  
DEPARTMENT OF CORRECTIONS  
POLICY DIRECTIVE**

Policy No. DOC 4.5.4	Subject: <b>HEALTH CARE CREDENTIALING</b>
Chapter 4: FACILITY/PROGRAM SERVICES	Page 1 of 2
Section 5: Health Care for Secure Facilities	Effective Date: Aug. 1, 1997
Signature: /s/ Bill Slaughter, Director	Revision Date: April 18, 2006

## **I. POLICY**

The Department of Corrections will ensure that all Department and contracted facility offender health care services are provided by licensed and credentialed health care providers.

## **II. APPLICABILITY**

The secure facilities that include Riverside and Pine Hills Youth Correctional Facilities, Montana State Prison, Montana Women's Prison, Treasure State Correctional Training Center, and the private and regional facilities contracted to the Department of Corrections.

## **III. REFERENCES**

- A. *ACA Standards for Juvenile Correctional Facilities, 2003*
- B. *National Commission on Correctional Health Care Standards for Health Services in Prisons, 2003*
- C. *Montana Nurse Practice Act*
- D. *American Medical Association of Montana*
- E. *Board of Medical Examiners*

## **IV. DEFINITIONS**

Facility Administrator – The official, regardless of local title (administrator, warden, superintendent), ultimately responsible for the facility or program operation and management.

Chief Facility Health Officer – The health authority or nursing supervisor responsible for the facility health care services.

Health Policy Team – A team consisting of the Department medical director, dental director, mental health or psychiatric representative, health services bureau chief, managed care RN, chief facility health officer, and facility administrator.

## **V. DEPARTMENT DIRECTIVES**

### **A. Requirements**

1. Each Department and contracted health care provider will:
  - a. submit a copy of current license or appropriate credentials to the facility administrator and chief facility health officer upon hire; and
  - b. maintain current license or credentials and provide verification of renewal to the facility administrator and chief facility health officer.

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2. The chief facility health officer will:
  - a. provide verification of current licenses and credentials through the appropriate licensing board;
  - b. maintain verifications in individual personnel files; and
  - c. provide copies of verifications to the Department's contract monitor in contracted facilities.

## **VI. CLOSING**

Questions concerning this policy should be directed to the Department medical director or health services bureau chief.